

EMMA Resource Classes

"He who fears the Lord has a secure fortress, and for his children it will be a refuge." Proverbs 14:26

CHAPEL DOOR MONITOR

Responsible for monitoring the downstairs door and letting students, parents, and staff in and out of the building

**Friday – Work Duty #1
8:45-10:30am**

**Friday – Work Duty #4
10:30-12:30pm**

**Friday – Work Duty #10
12:30-2:45pm**

On Arrival – Initial beside your name on the Work Duty Check-in Sheet (found downstairs on Hayley's desk).

There will be a folder available with more detailed instructions and the current rosters/directory to help identify our EMMA families.

Our goal is to keep the **building secure and safe** for the children so please keep the door closed and carefully monitor those coming and going. Additional instructions will be available in a folder at the downstairs door.

We are also concerned with **safety in the parking lot**. If students leave unattended by an adult, please walk outside onto the breezeway and make sure the students get safely to their rides. (Just make sure you prop the door open so you don't get locked out too. ☺)

Afternoon monitor (2:30-2:45) - Please go to the grassy area between the breezeway and fence to keep an eye on parking lot traffic and activity in the fence area until the majority of students have left.

Thank you!